



IQAC CELL  
RAAJDHANI ENGINEERING COLLEGE  
BHUBANESWAR, ODISHA  
Minutes of Meeting

Date: - 15.10.2019

Meeting was held on 15.10.2019 at 3:30 pm in the conference hall of the Institute. Following members were present for the meeting:

1. Prof. (Dr.) Bimal Sarangi, Chairman
2. Prof. (Dr.) Sanjay Kumar Behera, Coordinator
3. Prof. G. S. Mishra, Director (T & P), REC and Member
4. Prof. R. Choudhury, Director (Admn), REC & Member
5. Prof. (Dr.) S. C. Panigrahi, Dean (R & D) & Member
6. Prof. U. K. Jena, HOD (CSE) & Member
7. Prof. S. Panda, HOD (ECE) & Member
8. Prof. D. P. Mohanty, HOD (EEE) & Member
9. Prof. T. P. Satapathy, HOD (BSc & H) & Member
10. Prof. D. Das, Asst. Prof (Mech) & Member
11. Sri. J. K. Dash, Administrative Staff & Member
12. Mr. N. Mohapatra, Administrative Staff & Member

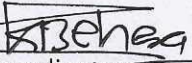
The following points were discussed.

1. The IQAC coordinator presented the action taken report of previous meeting held on 25.09.2019.
2. All HODs are required to submit the details of research projects proposals to BPUT, Govt. of Odisha and industries for the year 2019-20.



**Action taken report of the meeting held on 15.10.2019.**

<b>Sl. No.</b>	<b>Action Plan</b>	<b>Action Taken</b>
1.	Research projects proposals	Two proposals from Civil Engineering and Mechanical Engineering have been submitted to BPUT, One proposal each from Civil Engineering and Mechanical Engineering submitted to Govt. of Odisha. One research project proposal each from all Departments have been submitted to industries.

  
Coordinator

IQAC Cell

**Co-ordinator - IQAC**  
**Raajdhani Engineering College**  
**Bhubaneswar**

  
PRINCIPAL





IQAC CELL  
RAAJDHANI ENGINEERING COLLEGE  
BHUBANESWAR, ODISHA  
Minutes of Meeting

Date: - 02.01.2020

Meeting was held on 02.01.2020 at 4.00 pm in the conference hall of the Institute. Following members were present for the meeting:

1. Prof. (Dr.) Bimal Sarangi, Chairman
2. Prof. (Dr.) Sanjay Kumar Behera, Coordinator
3. Prof. G. S. Mishra, Director (T & P), REC and Member
4. Prof. R. Choudhury, Director (Admn), REC & Member
5. Prof. (Dr.) S. C. Panigrahi, Dean (R & D) & Member
6. Prof. U. K. Jena, HOD (CSE) & Member
7. Prof. S. Panda, HOD (ECE) & Member
8. Prof. D. P. Mohanty, HOD (EEE) & Member
9. Prof. T. P. Satapathy, HOD (BSc & H) & Member
10. Prof. D. Das, Asst. Prof (Mech) & Member
11. Sri. J. K. Dash, Administrative Staff & Member
12. Mr. N. Mohapatra, Administrative Staff & Member

The following points were discussed.

1. The IQAC coordinator presented the action taken report of previous meeting held on 15.10.2019.
2. The details of proctor activities are to be submitted to the office of Principal by HODs by 10.01.2020.
3. Principal reviewed the consultancy work of the department of Civil Engineering and department of Mechanical Engineering.
4. All HODs are required to submit the details internship and field works by the students for the year 2019-20 by 20.01.2020.
5. All HODs are required to submit the status of Add on courses and skill projects on or before 17.02.2020.



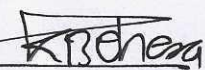
MPDas

Mohapatra

J.K. Dash

**Action taken report of the meeting held on 02.01.2020.**

<b>Sl. No.</b>	<b>Action Plan</b>	<b>Action Taken</b>
1.	Proctor activities	All HODs submitted the proctor activity details of the students along with concerned proctor name to the office of the principal by 10.01.2020.
2	Internship and field works	In process
3	Add on courses and skill projects	In Process
4	Question bank for different subjects	Question banks for each subject offered have been submitted by each department.




Coordinator

IQAC Cell

Co-ordinator - IQAC

**Raajdhani Engineering College**  
**Bhubaneswar**

  
PRINCIPAL